

# TEACHING PROFESSIONAL APPLICATION

KANUIKAPONO



*"Cultivating the 21st Century Ahupua'a"*

## **Kanuikapono Public Charter School**

**Post Office Box 12  
Anahola, Hawaii 96703  
(808) 823-9160 Office**

**[www.kanuikapono.org](http://www.kanuikapono.org)  
[info@kanuikapono.org](mailto:info@kanuikapono.org)**

**Please mail or fax completed application to the address above.**

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Aloha Teaching Professional,

Mahalo nui for your interest in Kanuikapono Public Charter School. Kanuikapono aims to serve and meet the educational goals and needs of students dedicated to perpetuating Hawaiian language, culture and traditions and is also committed having its students achieve their best performance. Kanuikapono seeks enthusiastic, motivated teaching professionals of all ethnicities who can contribute to and deliver its culturally driven programs. For more information on the school and its programs please review the Kanuikapono website at <http://www.kanuikapono.org>

Kanuikapono is open to all students grades Kindergarten through 8th Grade. We are looking for teaching professionals with experience working with the above stated grade levels. Kanuikapono shall not discriminate on the basis of race, sex, color, religion, national origin, ancestry, or disability. All teaching professionals are encouraged to apply.

An application to be a teacher at Kanuikapono follows a four (4) step process listed below. Teachers are selected for admission to Kanuikapono on the basis of academic potential, cultural engagement and interest, as well as readiness for the school's unique programs and settings.

All new teachers are initially accepted on a "provisional" basis for the first quarter. If performance concerns arise during the provisional period of acceptance, or the school is deemed not a good fit for the teacher, Kanuikapono may withdraw its provisional acceptance. In all cases, the school retains the right to determine, at its sole discretion, whether or not to select a teacher.

### **KANUIKAPONO'S 4-STEP PROCESS:**

- STEP 1: Submit completed application (6-pages) including resume and three recommendations to the Kanuikapono Public Charter School office.
- STEP 2: Interview with the teaching professional.
- STEP 3: Acceptance committee decides whether a candidate is accepted based on the interview, the resume, the recommendations and the match between the qualifications of the teaching professional with the needs of the school.
- STEP 4: Letter to teaching professional regarding acceptance/non-acceptance from Kanuikapono Public Charter School.



## KANUIKAPONO PUBLIC CHARTER SCHOOL EMPLOYMENT APPLICATION

Applicant's Full Name:	Telephone:	Social Security Number:	Age if Under 18:
Address (Street and No.):	City:	State:	Zip Code:
Position Applying For:	Full Time: ___ Part Time: ___	Driver's License#/State I.D.#:	
Have you previously been employed by us? ___ YES ___ NO If yes, when?			
If you are a U.S. citizen, do you have a legal right to work in the U.S.? ___ YES ___ NO			
List relatives employed by us:		Relationship:	
List skills, experience or qualifications which you feel would be of help to you in the position you are applying for:			

**PREVIOUS EMPLOYMENT – PLEASE ACCOUNT FOR ALL YOUR TIME. BEGIN WITH MOST RECENT POSITION.  
YOU MAY INCLUDE VOLUNTEER WORK, RELEVANT EXPERIENCE OR MILITARY SERVICE.**

EMPLOYMENT DATES (MO/YR)	NAME AND ADDRESS OF PREVIOUS EMPLOYER	EMPLOYMENT INFORMATION	SALARY	REASON FOR LEAVING
From:	Job	Title:		
	Su	Supervisor's Name:		
To:	P	Phone Number:		
From:		Job Title:		
		Supervisor's Name:		
To:		Phone Number:		
From:		Job Title:		
		Supervisor's Name:		
To:		Phone Number:		
From:		Job Title:		
		Supervisor's Name:		
To:		Phone Number:		

1. Have you ever been dismissed or asked to resign from a job? ___ Yes ___ No If yes, list jobs and reasons below.



- A. The following is an exercise to show us your understanding of standards, integration of content areas and grade levels and your ability to write a project based learning unit.

Write a project based multiple grade level unit in your preferred content area. You may access the Hawaii State standards at:

<http://standardstoolkit.k12.hi.us/index.html>

Using the standards, please write a 9-week project-based learning unit. The items to include in the unit are:

- Theme
- Project Overview
- Project Rationale
- Introductory Standards
- Mastery Standards
- Project Objectives
- Materials
- Resources
- Final Artifacts
- Assessment Methods
- Week-by-Week Outline
  - Activities
  - Objectives
  - Assessment
  - Resources

After writing your unit, please write one lesson from the unit. The lesson should be one class period, or 1½ hours maximum to complete. Choose the planning style you are most comfortable with. Please also include worksheets, student readings, resources, and anything else this lesson would include.

**Choose a Class Area for your Unit from the following:**

- Kindergarten Science-Based Literacy
- 4<sup>th</sup>/5<sup>th</sup>/6<sup>th</sup> Grades Science and Math
- 4<sup>th</sup>/5<sup>th</sup>/6<sup>th</sup> Grades Humanities (Language Arts and Social Studies)
- 4<sup>th</sup>/5<sup>th</sup>/6<sup>th</sup> Grades Fine Arts and Hawaiian Culture
- 7<sup>th</sup>/8<sup>th</sup> Grades Science and Math
- 7<sup>th</sup>/8<sup>th</sup> Grades Humanities
- 7<sup>th</sup>/8<sup>th</sup> Grades Fine Arts and Hawaiian Culture

For additional questions on this exercise please call or email Megan Bybee at (808) 822-9032 or [megan@kanuikapono.org](mailto:megan@kanuikapono.org)



# KANUIKAPONO PUBLIC CHARTER SCHOOL LETTER OF RECOMMENDATION

The applicant whose name is listed below has applied to teach at KanuiKapono Public Charter School. Please complete the form below and return to KanuiKapono Public Charter School P.O. Box 12 Anahola, HI 96703. Call (808) 823-9160 with any questions.

**LETTER OF RECOMMENDATION**

Full Name of Applicant: \_\_\_\_\_

Full Name of Reference: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Current Job Title: \_\_\_\_\_

Number of years you have known the Applicant: \_\_\_\_\_

In what capacity: \_\_\_\_\_

Please rate the Applicant in the following areas:

Area	Exceptional	Above Average	Average	Less Than Average	Minimal or None
Exhibits commitment to perpetuate Hawaiian language, culture and traditions.					
Strives to reach his/her highest professional teaching potential.					
Exhibits ability to collaborate as a team player.					
Exhibits positive behavior.					
Exhibits commitment to practice Hawaiian values: (aloha, mālama, kōkua, mahalo).					

State at least two reasons why you feel applicant should be accepted to teach at KanuiKapono Public Charter School:

List any concerns regarding applicant's desire to teach at KanuiKapono Public Charter School:



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